

## JIM ROBBINS, AIA LEED AP

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Summary: Project Architect with a strong technical background and additional emphases on sustainable design and tender/bid management.

Experience spans many different project and building types domestic and foreign, particularly including a high school in Mexico, nine months assigned to a high-rise construction field office in Abu Dhabi, a resort in the Bahamas, public K-12 educational facilities in New Jersey, and numerous tenant fit-up and renovation projects.

Technical computer proficiency includes expert knowledge of AutoCAD 2010; and strong familiarity with Word, Excel, OpenOffice, MicroGDS 9, Powerpoint, Project, Prolog, and Aconex. Training in Revit Architecture 2008 has been received.

- Credentials:
- New Jersey Architect Registration (since October 2002).
  - NCARB Certificate (February 2003).
  - Architect Member, Central New Jersey Chapter AIA (since November 2002).
  - Member, International Code Council (since March 2003).
  - LEED AP BD+C (April 2010); LEED 2.0 AP (March 2004).
  - Various emergency services training and certifications (since January 1994).

Education: *New Jersey Institute of Technology, Newark, NJ*  
**Bachelor of Architecture** (May 1999)

*South Brunswick High School, Monmouth Junction, NJ*  
**Diploma** (June 1994)

- Experience: *Spiezle Group, January 2011 to present*  
Hopewell Municipal Building Renovations, Titusville, NJ; **Project Architect**
- Technical Design
  - Specification Coordination
- New UdeM UVA High School, Monterrey, MX; Project Architect*
- Schematic Documents
  - Design Development
  - Sustainability Analysis
  - Coordination with Foreign CM & Engineers
- RMJM, March 2007 to November 2009*  
Motor World, Abu Dhabi; **Architect**
- Master Plan Refinement & Coordination
  - Code Analysis
  - Plot Regulation Sheets
- The Atrium at Navesink Harbor, Red Bank NJ; Architect*
- Developed Plans & Details
  - Engineering Coordination
  - Manufacturer/Vendor Coordination

Experience:

*RMJM (continued)*

Capital Gate, Abu Dhabi; **Architect, Tender Manager, Document Manager**

- Subcontract Tender Package
- Subcontract Tender Offer Analyses
- Curtain Wall Submittal Review
- Construction Administration
- Construction Document Tracking

Baha Mar, Nassau Bahamas; **Architect**

- Building Envelope Detailing
- Engineering Coordination

*Design Ideas Group, April 2002 to March 2007*

University High School, Newark NJ; **Project Architect**

- Programming
- Concept Design
- Schematic Design
- Educational Specifications
- Code Analysis
- Sustainable Design

Garfield Middle School, Garfield NJ; **Architect**

- Construction Administration
- Sustainability Submittal Review

Phillipsburg High School, Phillipsburg NJ; **co-Project Architect**

- Plan Development
- Subconsultant Coordination
- NJDOE Submittal
- Owner Meetings

Bloomfield High School, Bloomfield NJ; **Architect**

- Design Development
- Construction Documents
- Code Analysis Assistance
- Field Surveying
- Engineering Coordination
- Owner Presentations

*Sussna Architects PA, September 2001 to April 2002*

**Assistant Project Manager**

*Steven S. Cohen Architect P.C., July 1998 to September 2001*

**Intern Architect**

*Kingston Volunteer Fire Company #1, August 2005 to present*

**NJ Firefighter 2 & NJ Incident Manager Level 3.**

*Kingston First Aid & Rescue Squad, June 1993 to June 2004*

**NJ EMT-B; Line Officer (2000-2003), acting chief officer (2002).**